



HOTEL EMPLOYEE OF THE YEAR AWARD 2014

Nomination Form

Criteria:

The recipient of this award can come from any department of the hotel. He/she should be an excellent role model to his/her fellow employees. This person should demonstrate a positive attitude towards work and have been in the industry for at least three years. He/she should be ambitious and show proof of personal development.

Name of Nominee:

Name of Property:

Job Title:

Name of Department:

Years in Current Position:

Positions Held

List previous positions held, and the number of years in each:

1.		
2.		
3.		
4.		

* Please supply electronic photos of the Nominee*

This section to be completed by the Immediate Supervisor

1. What are the strengths of this person?

2. What has this person done to develop the skills necessary to accomplish his/her job?

3. Does he/she show the ambition to continue a career in the hospitality industry?

4. How does this person interact with hotel guests?

5. How does this person interact with his/her fellow employees? Is he/she a team player?

6. Why does this person deserve this award?

To be completed by the Nominee:

1. Nominee's Self Evaluation

Present in your own words the characteristics that exemplify you as an Employee and give reasons why you think you are deserving of this award. List any activities outside of your job, including work with charities, church groups, sports, hobbies ect.

[illegible]

2. List any previous award(s) earned for service recognition

Report from General Manager

Please write in our own words on the characteristics that exemplify this person, and give two examples that illustrate this employee's unique qualities.

